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Government of India  
Ministry of Commerce & Industry  
Directorate General of Foreign Trade  
New Delhi

Dated 18.04.2013

OFFICE MEMORANDUM

**Subject: Second Task Force on Transaction Cost in Exports.**

Government has decided to constitute a Task Force on Transaction Cost in Exports. It would be the Second Task Force. The earlier Task Force released its report in February 2011.

**2. The Task Force will consist of the following members:-**

- i. Chairman: Director General of Foreign Trade
- ii. Member Secretary: Addl. Director General of Foreign Trade (Policy)
- iii. Official Members: Representative/ nominee from Ministry/ Department of Railways, Revenue, Shipping, Civil Aviation and Environment and Forests; (not below the level of Joint Secretary to Government of India)
- iv. Members from Trade & Industry:
  - a. DG & CEO of FICCI, CII and FIEO
  - b. Chairman/ ED of EPCs and other trade bodies as and when required
- v. Chairman may co-opt any person, as necessary, either as a Member or an Invitee.

**3. Terms of Reference of the Task Force:**

- i) To identify reasons for high transaction cost in exports.
- ii) To identify areas, where Indian exporters face administrative impediments that lead to increase in transaction cost.
- iii) Compare procedural complexities in exports between India and its major competitors.
- iv) Suggest guidelines/ steps for removal of procedural complexities drawing from the global best practices.
- v) Suggest guidelines/steps to move towards transparent and increasingly paperless processing through digital platform.

**4. Task Force will meet on regular basis and submit report in six months' time.**

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